

**Cost of Tender: Rs. 500/-**

**ICAR-NATIONAL RESEARCH CENTRE ON POMEGRANATE,  
NH-65, SOLAPUR-PUNE HIGHWAY, KEGAON, SOLAPUR-413255 (MS)**

**Tender No. NRCP/Open Tender/30/Hiring of Vehicle/16-17**

**Tender for Supply of Vehicle Innova on monthly hire contract basis without Diesel**

For and on behalf of the Secretary, ICAR, the Director, ICAR-NRCP, Solapur invites e-tenders for hiring of vehicle **Innova** for local and outstation for a period of one year under ICAR-NRCP, Solapur through the website [www.eprocure.gov.in](http://www.eprocure.gov.in) under two bid systems from reputed firms.

**Tender Enquire No.: NRCP/Open Tender/30/Hiring of Vehicle/16-17**

**Name of the Item : Supply of Vehicle Innova on monthly hire contract basis without Diesel**

<b>Published date :</b>	<b>18/01/2017</b>	<b>12.00 hrs</b>
<b>Bid Submission start date:</b>	<b>19/01/2017</b>	<b>12.00 hrs</b>
<b>Bid Submission end date:</b>	<b>10/02/2017</b>	<b>16.00 hrs</b>
<b>Technical Bid Opening date:</b>	<b>13/02/2017</b>	<b>11.00 hrs</b>

**Important Notes:**

1. Tender Documents can be downloaded from ICAR-NRCP website [www.nrcpomegranate.org](http://www.nrcpomegranate.org) **OR** from Central Public Procurement Portal [www.eprocure.gov.in](http://www.eprocure.gov.in). Bidders should enroll/register in the e-procurement module of Central Public Procurement Portal through the website: [www.eprocure.gov.in](http://www.eprocure.gov.in). Bidders should also possess a valid DSC for online submission of bids.
2. Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.
3. ICAR-NRCP, Solapur reserves the right to accept/reject any/all tenders in part /full without assigning any reason thereof.
4. ICAR-NRCP will not be responsible for any delay in enrollment/registration as bidder or submitting/uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website [www.eprocure.gov.in](http://www.eprocure.gov.in) and enroll their Digital Signature Certificate and upload their quotation well in advance.
5. Any changes/corrigendum/ extension of opening date in respect of this tender shall be issued through ICAR-NRCP websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.

(Sh. R. B. Rai)  
Asstt. Admn. Officer  
FOR DIRECTOR



भा.कृ.अनु.प. - राष्ट्रीय अनार अनुसंधान केन्द्र, सोलापूर  
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Website: [www.nrcpomgranate.org](http://www.nrcpomgranate.org)  
(ISO 9001:2008 Certified Institute)



## **INSTRUCTIONS TO THE TENDERERS**

The Tender shall be submitted in accordance with these instructions and any tender not confirming the instructions as under is liable to be rejected. These instructions shall form the part of the tender and contract.

1. For Online Bid Submission, as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal using valid Digital Signature Certificates. More information useful for submitting online bids on the CPP Portal may be obtained at [www.eprocure.gov.in/eprocure/app](http://www.eprocure.gov.in/eprocure/app).
2. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF formats. Bid documents may be scanned with 100 dpi with black and white option.
4. The Technical Bids will be opened on **13.02.2017 at 11:00 A.M.** The date & time for opening of Financial Bids will be notified on the portal. The bidders may regularly check the portal regarding the date of opening of financial bid.
5. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any Tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.
6. Director, ICAR-NRCP, reserves the right to reject any tender/bid wholly or partly without assigning any reason.
7. The Technical Committee constituted by the Director, ICAR-NRCP, Solapur shall have the right to verify the particulars furnished by the bidder independently.
8. All the tender documents & Price Bid to be uploaded as per this tender are to be digitally signed by the bidder.
9. **Tender Cost:** The bidder should submit a demand draft of Rs. 500/- (Rupees Five hundred only) towards non-refundable tender fee, drawn in favour of "ICAR Unit: NRC on Pomegranate"

payable at Solapur in a sealed envelope super-scribed as “Tender fee for Hiring of Vehicle Innova and NIT No. **NRCP/Open Tender/30/Hiring of Vehicle/16-17**” on or before last date & time of submission of bids. In the absence of tender cost, the tender will not be accepted.

10. **Earnest Money Deposit (EMD):** An amount of Rs. 1000/- (Rs. One thousand only) in the form of Demand Draft drawn in favour of “ICAR Unit: NRC on Pomegranate” payable at Solapur This EMD should be submitted in sealed envelope super-scribed as “EMD for Hiring of Vehicle Innova and NIT No. **NRCP/Open Tender/30/Hiring of Vehicle/16-17**”. Failure to deposit Earnest Money will lead to rejection of tender. In the event of the awardee bidder backing out, EMD of that bidder will be forfeited.  
**Note:** Both (tender fee & EMD) envelops should be placed in another sealed envelope and address to: “The Director, ICAR-National Research Centre on Pomegranate, NH-65, Solapur Pune Highway, Kegaon, Solapur 413 255” This envelop having tender fee & EMD should reach on or before last date & time of submission of bid.
11. **Validity:** The bid should be valid for acceptance up to a period of 180 Days. The Bidders should be ready to extend the validity, if required without any additional financial implications.
12. The vehicle should be road worthy condition trouble free, **high clearance to enter the fields/farm area, to carry agricultural inputs, chemicals, planting material, fertilizers etc.** In case of break down on the way, during local and outside journey another vehicle should be provided as early as possible in its place failing which the Contract may likely to be cancelled, without assigning any reason.
13. **Performance Security:** The successful bidder will have to submit the Performance Security for an amount of five (5) per cent of the value of the contract. Performance security may be furnished in the form of an Account payee Demand Draft, Fixed Deposit Receipt from a Commercial Bank, Bank Guarantee from a Commercial Bank in an acceptable form.  
1) Performance Security should remain with office till completion all contractual obligations of the supplier. 2) Bid Security (EMD) will be refunded to the successful bidder on receipt of performance security.
14. Boarding and lodging of driver of the vehicle at Headquarter Solapur or out-station should be borne by the vehicle supplying agency.
15. The vehicle will remain in possession of the office of ICAR-NRCP always should be parked in the office premises only.
16. The expenditure on servicing, repair of vehicle, change of Engine oil, Gear Oil etc. should be borne by the vehicle supplying Agency.
17. The monthly hire charges shall be paid following month within one week time against the pre-receipted bill in duplicate submitted in the name of Director, ICAR-NRCP, Solapur.
18. The driver should report to office in time every day as per instructions of Vehicle Incharge/Authority of this Centre. The time schedule should be maintained strictly. The Driver has to report for duty at any time out 24 hrs and even on holidays as per the requirement and instructions of Vehicle Incharge/Authority of this Centre.
19. No advance will be given/paid for repair etc. of vehicle.

20. Penalty etc. imposed by traffic police/department will not be paid by this office.
21. No road tax will be paid during vehicle hired for outstation.
22. No extra hours charges will be paid when the extra kilometer claimed.
23. Copy of PAN/TIN No. of the agency should be attached with quotation.
24. Copy of RC book of vehicle indicating year of manufacture.
25. Tax and other levies to be charged should be specifically indicated.
26. The Income Tax on prevailing rate will be deducted from the bill amount.
27. The ICAR-NRCP will recover the service tax from the agency bill and make the payment to the concern department as applicable.
28. Whenever vehicle is provided for outside station, the Driver should be provided with enough money to meet the expenditure for repair etc. Toll tax, parking charges etc. will be paid on submission of receipt along with the bill.
29. The vehicle Innova should have All India Permit alongwith with insurance and all other relevant documents.
30. **Terms of Rate Contract:** The term of the contract will be initially for one year extendable based on the satisfactory performance. The Supplier will have to sign the contract agreement soon after receipt of acceptance of their offer. The contract shall be effective only after the signing of contract agreement.

### Online Bid Submission:

The Online bids (complete in all respect) must be uploaded online in Two Covers as explained below:-

<b>COVER - I</b> (Following documents to be provided as PDF file)			
Sl. No.	Documents	Content	File types
1.	Technical Bid	Scan copy of Vehicle Registration Certificate (RC book)	.PDF
2.		Scan copy of PAN/TIN No.	.PDF
3.		Scan copy of Tender Fee and Earnest Money Deposit by way of Demand Draft	.PDF
4.		Scan copy of certificate for EMD exemption, if claiming.	.PDF
5.		Scan copy of valid All India Permit (Innova)	.PDF
6.		Scan copy of Vehicle valid Insurance certificate	.PDF
<b>COVER - II</b>			
1.	Financial Bid	Scan copy of Price bid (BOQ) to be filled in Excel format and upload	.XLS

All the documents and BOQ has to be digitally signed by the bidder.

(Sh. R. B. Rai)  
Asstt. Admn. Officer  
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