

**ICAR-NATIONAL RESEARCH CENTRE ON POMEGRANATE,
NH-65, SOLAPUR-PUNE HIGHWAY, KEGAON, SOLAPUR-413255 (MS)**

Tender No. ICAR-NRCP/Open Tender/02/AMC of Computer/18-19

Tender for Preventive AMC - of Computer

For and on behalf of the Secretary, ICAR, the Director, ICAR-NRCP, Solapur invites e-tenders for Preventive Annual Maintenance Contract of Computers, Printers, scanners and Network & LAN maintenance at ICAR-NRCP, Solapur through the website www.eprocure.gov.in under two bid systems from reputed firms.

Tender Enquire No.: ICAR-NRCP/Open Tender/02/AMC of Computer/18-19

Name of the Item : Preventive Annual Maintenance Contract of Computers, Printers, scanners and Network & LAN maintenance at ICAR-NRCP, Solapur

Published dated :	07/04/2018	15.00 hrs
Bid Submission start date:	07/04/2018	15.00 hrs
Bid Submission end date:	14/05/2018	16.00 hrs
Technical Bid Opening date:	16/05/2018	11.00 hrs

Important Notes:

1. Tender Documents can be downloaded from ICAR-NRCP website nrcpomgranate.icar.gov.in or from Central Public Procurement Portal www.eprocure.gov.in. Bidders should enroll / register in the e-procurement module of Central Public Procurement Portal through the website: www.eprocure.gov.in. Bidders should also possess a valid DSC for online submission of bids.
2. Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.
3. ICAR-NRCP, Solapur reserves the right to accept / reject any /all tenders in part /full without assigning any reason thereof.
4. ICAR-NRCP will not be responsible for any delay in enrollment/registration as bidder or submitting/uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website www.eprocure.gov.in and enroll their Digital Signature Certificate and upload their quotation well in advance.
5. Any changes/corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.

Asstt. Admn. Officer
FOR DIRECTOR



भा.कृ.अनु.प.- राष्ट्रीय अनार अनुसंधान केन्द्र, सोलापुर
ICAR - National Research Centre on Pomegranate

(Indian Council of Agricultural Research)

NH-65, Solapur-Pune Highway, Kegaon, Solapur-413 255 (M.S.)

T-(0217) 2354330, 2350074, 2350263, F-(0217) 2353533

E mail- nrcpomegranate@gmail.com, www.nrcpomegranate.icar.gov.in

(ISO 9001:2008 Certified Institute)



INSTRUCTIONS TO THE TENDERERS

The Tender shall be submitted in accordance with these instructions and any tender not confirming the instructions as under is liable to be rejected. These instructions shall form the part of the tender and contract.

1. For Online Bid Submission, as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL:<http://eprocure.gov.in/eprocure/app>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal using valid Digital Signature Certificates. More information useful for submitting online bids on the CPP Portal may be obtained at www.eprocure.gov.in/eprocure/app.
2. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:<http://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
3. The intending Tenderer, in case of Prime Equipment Manufacturers shall upload a self-declaration on their letter-head as PDF file in Cover-I of e-tender, along with the tender documents, confirming that they are regular in manufacturing, supplying, installing, testing & commissioning of the similar equipment/item.
4. The intending Tenderer, in case of Authorized Distributor/ Authorised Dealer shall possess valid authorized Distributorship /Dealership license from Original Equipment Manufacturers. The tenderer shall enclose the copy of the same as PDF file in Cover-I of the e-tender while submitting the tender.
5. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF formats. Bid documents may be scanned with 100 dpi with black and white option.
6. The Technical Bids will be opened on **16.05.2018 at 11:00 A.M.** The date & time for opening of Financial Bids will be notified on the portal. The bidders may regularly check the portal regarding the date of opening of financial bid.
7. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any Tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.

8. Director, ICAR-NRCP, reserves the right to reject any tender/bid wholly or partly without assigning any reason.
9. The Technical Committee constituted by the Director, ICAR-NRCP, Solapur shall have the right to verify the particulars furnished by the bidder independently.
10. All the tender documents & Price Bid to be uploaded as per this tender are to be digitally signed by the bidder.
11. **Earnest Money Deposit (EMD):** An amount of **Rs. 5000/-** (Rupees Five Thousand only) in the form of Demand Draft drawn in favour of “ICAR Unit: NRC on Pomegranate” payable at Solapur This EMD should be submitted in sealed envelope super-scribed as “EMD for (Name of the Item) and NIT No. **ICAR-NRCP/Open Tender/02/AMC of Computer/18-19**” and address to: “The Director, ICAR-National Research Centre on Pomegranate, NH-65, Solapur Pune Highway, Kegaon, Solapur 413 255” This envelop having EMD should reach on or before last date & time of submission of bid. Failure to deposit Earnest Money will lead to rejection of tender. In the event of the awardee bidder backing out, EMD of that bidder will be forfeited.
12. **Validity:** The bid should be valid for acceptance up to a period of 180 Days. The Bidders should be ready to extend the validity, if required without any additional financial implications.
13. **Delivery:** Within 45 days from the Date of issue of supply order or as specified in the supply order. However, the Competent Authority will have the discretionary power to take appropriate decision.
14. **Rates:** Rates should be quoted in the BOQ (.XLS) provided along with tender document as per Schedule of Requirements (Annexure-I) of the tender document. Rates quoted are for non-comprehensive Annual Maintenance Contract, hence the parts required during repair will be provided by this Centre on submission of service report.
15. **Payment:** No advance payment is permissible. Payment will be made only after satisfactory supply and installation/demonstration of work in couple of weeks.
16. **Dispute settlement:** The dispute arising out of this contract shall be subject to the jurisdiction of Indian laws & court at Solapur. Sole arbitrator is appointed by the Secretary, ICAR, New Delhi. His decision will be final and binding to both parties.
17. **AMC:** The Contract covers preventive, corrective and remedial maintenance service to set right the systems. For the defective parts consumable, spares etc. required for repairs/maintenance, the selected firm will submit its estimate alongwith the service report indicating the amount. The firm will take up the repair(s) after getting the approval/confirmation of this Centre for their estimate and submit the bill in favour of Director, ICAR-NRCP, Solapur.
18. **Service:** AMC service will be provided on quarterly basis at this Centre in addition to attending any breakdown calls within 24 hours on lodging the complaint. During the AMC period the systems will be attended by the successful bidder only and will not be allowed by this Centre by any other agency/person.

19. **Contract:** The AMC will be valid for a period of one year from the date of signing the contract form which may be extended or terminated based on satisfactory performance.
20. **Termination of AMC:** The AMC will be reviewed every quarter and if found unsatisfactory, Director, ICAR-NRCP, Solapur will have right to cancel the AMC for further period and the successful bidder have no right to question and the decision of the Director is final.
21. **Performance Security:** The successful bidder will have to submit a **Performance security Rs. 25000/- (Rupees Twenty five thousand only)** in the form of Demand Draft drawn in favour of “ICAR Unit: NRC on Pomegranate” payable at Solapur **or through Bank Guarantee in the prescribed proforma.**
22. **Page Numbering & Signatures:** Every page of the tender must be numbered and signed by the authorized signatory giving his/her name and designation below the signature.

SCHEDULE OF REQUIREMENTS

Preventive Annual Maintenance Contract for Computers, Printers, scanners and Network & LAN maintenance

Sl. No.	Description of the Item	Quality/Size Make/Brand Model etc.	Qty
A.	<u>COMPUTERS</u>	COMPAQ	13
		HP	15
		LENOVA	03
		HP COMPAQ LAPTOP	01
		LAPTOP SAMSUNG	01
		HP Hewlett Packard	02
		DELL Laptop	02
		SONY VIO Laptop	01
		DELL	02
		LENOVO Laptop	01
B.	<u>PRINTERS</u>	HP LASERJET P2055D	08
		HP LASERJET P2015D	01
		LASERJET CP 1025 COLOUR	02
		HP LASERJET P1606DN	05
		CANON LBP 3300	02
		CANON LBP 2900	01
		HP LASERJET P1108	02
		HP DESKJET 1010	01
		HP DESKJET 1510	02
		HP LASERJET 500 COLOR M 551	01
C.	<u>SCANNER</u>	SCANNER-HP SCAN JET G 3110	01
		HP SCANNER G 2410	06
		HP SCANNER 4850	01
		HP SCANNERJET PROFESSIONAL 3000	01
D.	<u>Network and LAN maintenance</u>	Router- Cisco -1900 series 2 switches with – 24 port	34 Computers

Online Bid Submission Details

Online Bid Submission:

The Online bids (complete in all respect) must be uploaded online in Two Covers as explained below:-

COVER - I (Following documents to be provided as PDF file)			
Sl. No.	Documents	Content	File types
1.	Technical Bid	Scan copy of Earnest Money Deposit by way of Demand Draft	.PDF
2.		Scan copy of certificate for EMD exemption, if claiming.	.PDF
3.		Scan copy of GST Registration Certificate, PAN, Bank details	.PDF
4.		Scan Copy of trade registration certificate from the department concerned	.PDF
5.		Scanned copy of work experience and Details of supplies of similar services to other organization(s)	.PDF
COVER - II			
1.	Financial Bid	Price bid (BOQ) to be filled in Excel format	.XLS

All the documents and BOQ has to be digitally signed by the bidder.

Asstt. Admn. Officer
FOR DIRECTOR