

**ICAR-NATIONAL RESEARCH CENTRE ON POMEGRANATE,  
NH-65, SOLAPUR-PUNE HIGHWAY, KEGAON, SOLAPUR-413255 (MS)**

**Tender No. NRCP/Open Tender/03/AMC for Generator/18-19**

**Tender for Preventive AMC for Generator**

For and on behalf of the Secretary, ICAR, the Director, ICAR-NRCP, Solapur invites e-tenders for Preventive Annual Maintenance Contract of Generator's at ICAR-NRCP, Solapur through the website [www.eprocure.gov.in](http://www.eprocure.gov.in) under two bid systems from reputed firms.

**Tender Enquire No.: NRCP/Open Tender/03/AMC for Generator/18-19**

**Name of the Item :** Preventive Annual Maintenance Contract of Generator's at ICAR-NRCP, Solapur

<b>Published dated :</b>	<b>16/04/2018</b>	<b>14.00 hrs</b>
<b>Bid Submission start date:</b>	<b>16/04/2018</b>	<b>14.00 hrs</b>
<b>Bid Submission end date:</b>	<b>14/05/2018</b>	<b>16.00 hrs</b>
<b>Technical Bid Opening date:</b>	<b>16/05/2018</b>	<b>11.00 hrs</b>

**Important Notes:**

1. Tender Documents can be downloaded from ICAR-NRCP website [nrcpomgranate.icar.gov.in](http://nrcpomgranate.icar.gov.in) or from Central Public Procurement Portal [www.eprocure.gov.in](http://www.eprocure.gov.in). Bidders should enroll / register in the e-procurement module of Central Public Procurement Portal through the website: [www.eprocure.gov.in](http://www.eprocure.gov.in). Bidders should also possess a valid DSC for online submission of bids.
2. Bids received on e-tendering portal only will be considered. Bids in any other form sent through sealed cover/email/post/fax etc. will be rejected.
3. ICAR-NRCP, Solapur reserves the right to accept / reject any / all tenders in part /full without assigning any reason thereof.
4. ICAR-NRCP will not be responsible for any delay in enrollment/registration as bidder or submitting/uploading the offer on e-tender portal. Hence, bidders are advised to register in e-tendering website [www.eprocure.gov.in](http://www.eprocure.gov.in) and enroll their Digital Signature Certificate and upload their quotation well in advance.
5. Any changes/corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.

Asstt. Admn. Officer  
FOR DIRECTOR



भा.कृ.अनु.प.- राष्ट्रीय अनार अनुसंधान केन्द्र, सोलापुर  
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(ISO 9001:2008 Certified Institute)



## **INSTRUCTIONS TO THE TENDERERS**

The Tender shall be submitted in accordance with these instructions and any tender not confirming the instructions as under is liable to be rejected. These instructions shall form the part of the tender and contract.

1. For Online Bid Submission, as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL:<http://eprocure.gov.in/eprocure/app>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal using valid Digital Signature Certificates. More information useful for submitting online bids on the CPP Portal may be obtained at [www.eprocure.gov.in/eprocure/app](http://www.eprocure.gov.in/eprocure/app).
2. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:<http://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
3. The intending Tenderer, in case of Prime Equipment Manufacturers shall upload a self-declaration on their letter-head as PDF file in Cover-I of e-tender, along with the tender documents, confirming that they are regular in manufacturing, supplying, installing, testing & commissioning of the similar equipment/item.
4. The intending Tenderer, in case of Authorized Distributor/ Authorised Dealer shall possess valid authorized Distributorship /Dealership license from Original Equipment Manufacturers. The tenderer shall enclose the copy of the same as PDF file in Cover-I of the e-tender while submitting the tender.
5. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF formats. Bid documents may be scanned with 100 dpi with black and white option.
6. The Technical Bids will be opened on **16.05.2018 at 11:00 A.M.** The date & time for opening of Financial Bids will be notified on the portal. The bidders may regularly check the portal regarding the date of opening of financial bid.
7. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any Tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.
8. Director, ICAR-NRCP, reserves the right to reject any tender/bid wholly or partly without assigning any reason.
9. The Technical Committee constituted by the Director, ICAR-NRCP, Solapur shall have the right to verify the particulars furnished by the bidder independently.
10. All the tender documents & Price Bid to be uploaded as per this tender are to be digitally signed by the bidder.

11. **Earnest Money Deposit (EMD):** An amount of **Rs. 5000/-** (Rupees Five Thousand only) in the form of Demand Draft drawn in favour of “ICAR Unit: NRC on Pomegranate” payable at Solapur This EMD should be submitted in sealed envelope super-scribed as “EMD for (Name of the Item) and NIT No. **NRCP/Open Tender/03/AMC for Generator/18-19**” and address to: “The Director, ICAR-National Research Centre on Pomegranate, NH-65, Solapur Pune Highway, Kegaon, Solapur 413 255”. This envelop having EMD should reach on or before last date & time of submission of bid. Failure to deposit Earnest Money will lead to rejection of tender. In the event of the awardee bidder backing out, EMD of that bidder will be forfeited.
12. **Validity:** The rates quoted shall be valid for a minimum period of one year from the last date of receipt of quotations.
13. **Rates:** Rates should be quoted in the BOQ (.XLS) provided along with tender document as per Schedule of Requirements (Annexure-I) of the tender document. Rates quoted are for non-comprehensive Annual Maintenance Contract, hence the parts required during repair will be provided by this Centre on submission of service report.
14. **Payment:** No advance payment is permissible. Payment will be made on Quarterly basis i.e. only after satisfactory service provided by the firm for the previous quarter in couple of weeks.
15. **AMC:** The Contract covers preventive, corrective and remedial maintenance service to set right the systems. For the defective parts consumable, spares etc. required for repairs/maintenance, the selected firm will submit its estimate alongwith the service report indicating the amount. The firm will take up the repair(s) after getting the approval/confirmation of this Centre for their estimate and submit the bill in favour of Director, NRCP, Solapur.
16. **Service:** AMC include 12 routine visits i.e. the service engineer shall visit the site one in a month and shall inspect the generator sets thoroughly. Each visit shall take place during first week of each month. Further the firm has also to attend any breakdown calls within 24 hours as and when required in addition to normal visit.
17. The firm should submit the call reports for all the generators minimum one each for a month and further break down call reports, if any, attended by them, duly signed by the concerned system holder(s).
18. The service engineer is required to check both electrical and mechanical parts of Generator set and should also replace the parts as and when required with the intimation to the office. Replaced parts shall be of genuine quality.
19. **Contract:** The AMC will be valid for a period of one year from the date of signing the contract form.
20. **Termination of AMC:** The AMC will be reviewed every quarter and if found unsatisfactory, Director, NRCP, Solapur will have right to cancel the AMC for further period and the successful bidder have no right to question and the decision of the Director is final.
21. **Performance Security:** The successful bidder will have to submit a **Performance security Rs. 25000/- (Rupees Twenty five thousand only)** in the form of Demand Draft drawn in favour of “ICAR Unit: NRC on Pomegranate” payable at Solapur **or through Bank Guarantee in the prescribed proforma.**

**SCHEDULE OF REQUIREMENTS****Preventive Annual Maintenance Contract for Generator's**

<b>Sl. No.</b>	<b>Description of the Item</b>	<b>Model</b>	<b>Qty</b>
1.	Generator 10 KVA	Kirloskar make	01
2.	Generator 100 KVA	Kirloskar make	01
3.	Generator 20 KVA	HMT make	01

## Online Bid Submission Details

### Online Bid Submission:

The Online bids (complete in all respect) must be uploaded online in Two Covers as explained below:-

<b>COVER - I</b> (Following documents to be provided as PDF file)			
Sl. No.	Documents	Content	File types
1.	Technical Bid	Scan copy of Earnest Money Deposit by way of Demand Draft	.PDF
2.		Scan copy of certificate for EMD exemption, if claiming.	.PDF
3.		Scan copy of GST Registration Certificate	.PDF
4.		Scan Copy of trade registration certificate from the department concerned	.PDF
5.		Scanned copy of work experience and Details of supplies of similar services to other organization(s)	.PDF
<b>COVER - II</b>			
1.	Financial Bid	Price bid (BOQ) to be filled in Excel format	.XLS

All the documents and BOQ has to be digitally signed by the bidder.

Asstt. Admn. Officer  
**FOR DIRECTOR**