

**ICAR-NATIONAL RESEARCH CENTRE ON POMEGRANATE,
NH-65, SOLAPUR-PUNE HIGHWAY, KEGAON, SOLAPUR-413255 (MS)**

Tender No. NRCP/Open Tender/13/Hiring of Vehicle LO/20-21

Tender for Hiring of Vehicles Innova/Tavera/Cruiser etc. both A.C. and Non-A.C. car for Local and Outstation for a period of one year

For and on behalf of the Secretary, ICAR, the Director, ICAR-NRCP, Solapur invites e-tenders for **hiring of vehicles Innova/Tavera/Cruiser etc. both A.C. and Non-A.C. car for Local and Outstation for a period of one year** through the website www.eprocure.gov.in under two bid systems from reputed firms.

Tender Enquire No.: NRCP/Open Tender/13/Hiring of Vehicle LO/20-21

Name of the Item : Hiring of vehicles Innova/Tavera/Cruiser etc. both A.C. and Non-A.C. car for local and outstation for a period of one year

Published date :	12/11/2020	18:30 hrs
Bid Submission start date:	12/11/2020	18:30 hrs
Bid Submission end date:	03/12/2020	16:00 hrs
Technical Bid Opening date:	04/12/2020	16:00 hrs

Important Notes:

1. Tender Documents can be downloaded from Central Public Procurement Portal www.eprocure.gov.in. Bidders should enroll / register in the e-procurement module of Central Public Procurement Portal through the website: www.eprocure.gov.in.
2. Bids received on e-tendering portal only will be considered.
3. ICAR-NRCP, Solapur reserves the right to accept / reject any /all tenders in part /full without assigning any reason thereof.
4. Any changes/corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website for updates.

ASSTT. ADMN. OFFICER



भा.कृ.अनु.प.- राष्ट्रीय अनार अनुसंधान केन्द्र, सोलापुर
ICAR - National Research Centre on Pomegranate

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(ISO 9001:2008 Certified Institute)



INSTRUCTIONS TO THE TENDERERS

The Tender shall be submitted in accordance with these instructions and any tender not confirming the instructions as under is liable to be rejected. These instructions shall form the part of the tender and contract.

1. For Online Bid Submission, as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal using valid Digital Signature Certificates. More information useful for submitting online bids on the CPP Portal may be obtained at www.eprocure.gov.in/eprocure/app.
2. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF formats. Bid documents may be scanned with 100 dpi with black and white option.
4. The Technical Bids will be opened on **04.12.2020 at 16:00 hrs**. The date & time for opening of Financial Bids will be notified on the portal. The bidders may regularly check the portal regarding the date of opening of financial bid.
5. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any Tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.
6. Director, ICAR-NRCP, reserves the right to reject any tender/bid wholly or partly without assigning any reason.
7. The Technical Committee constituted by the Director, ICAR-NRCP, Solapur shall have the right to verify the particulars furnished by the bidder independently.
8. All the tender documents & Price Bid to be uploaded as per this tender are to be digitally signed by the bidder.
9. **Earnest Money Deposit (EMD):** An amount of **Rs. 1000/- (Rs. One thousand only)** in the form of Demand Draft drawn in favour of "ICAR Unit: NRC on Pomegranate" payable at Solapur. This EMD should be submitted in sealed envelope super-scribed as "EMD for Hiring of Vehicle for local and outstation and NIT No. **NRCP/Open Tender/13/Hiring of Vehicle LO/20-21**" and address to: "The Director, ICAR-National Research Centre on Pomegranate, NH-65, Solapur Pune Highway, Kegaon, Solapur 413 255". This envelop having EMD should reach on or before last date & time of submission of bid. Failure to deposit Earnest Money will lead to rejection of tender. In the event of the awardee bidder backing out, EMD of that bidder will be forfeited.

10. **Validity:** The bid should be valid for acceptance up to a period of 180 Days. The Bidders should be ready to extend the validity, if required without any additional financial implications.
11. Mileage and time will be counted from ICAR-NRCP, Kegaon, Solapur.
12. Toll tax, parking charges etc. will be paid by this centre on submission of receipt along with the bill.
13. Vehicle should be provided at short notice. Cleanliness of vehicle and its condition should be excellent. The driver should be in neat uniform. The vehicles so requisitioned should report in time.
14. Penalty etc. imposed by traffic police/department will not be paid by this office.
15. No road tax will be paid during vehicle hired for outstation.
16. No extra hours charges will be paid when the extra kilometer claimed.
17. If the agency fails to provide vehicle(s) so requisitioned, in time after receiving the message, the contract is likely to be cancelled, without assigning any reason.
18. Copy of PAN/TIN No. of the agency should be attached with quotation.
19. In case of tenders are accepted by NRCP, Solapur but not adhered by the concerned firm, its bid security will be forfeited.
20. Tax and other levies to be charged should be specifically indicated.
21. The vehicle(s) to be provided by the travel agency should have Taxi Registration, Insurance coverage and All India permit if needed.
22. **Performance Security:** An amount of **Rs. 2000/- (Two thousand only)** as a security deposit for the contract is to be deposited by the selected agency/successful tenderer only after receiving a communication from the Centre. Performance security may be furnished in the form of an Account payee Demand Draft, Fixed Deposit Receipt from a Commercial Bank, Bank Guarantee from a Commercial Bank in an acceptable form.
 - 1) Performance Security should remain with office till completion all contractual obligations of the supplier.
 - 2) Bid Security (EMD) will be refunded to the successful bidder on receipt of performance security.
23. **Terms of Rate Contract:** The term of the contract will be initially for one year extendable based on the satisfactory performance. The Supplier will have to sign the contract agreement soon after receipt of acceptance of their offer. The contract shall be effective only after the signing of contract agreement.

Online Bid Submission:

The Online bids (complete in all respect) must be uploaded online in Two Covers as explained below:-

COVER - I (Following documents to be provided as PDF file)			
Sl. No.	Documents	Content	File types
1.	Technical Bid	Scan copy of PAN	.PDF
2.		Scan copy of Earnest Money Deposit by way of Demand Draft	.PDF
3.		Scan copy of certificate for EMD exemption, if claiming.	.PDF
COVER - II			
1.	Financial Bid	Scan copy of Price bid (BOQ) to be filled in Excel Format	.XLS

All the documents and BOQ has to be digitally signed by the bidder.

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